

# GENERAL PAINTING RISK ASSESSMENT

## PART A. ASSESSMENT DETAILS:

**Area/task/activity:** Painting and Decorating

**Location of activity:**

<b>Location Name: Address &amp; Contact details:</b>		<b>Name of Person(s) undertaking Assessment:</b>	
		<b>Signature(s):</b>	
<b>Name:</b>		<b>Date of Assessment:</b>	
<b>Signature:</b>		<b>Planned Review Date:</b>	
<b>How communicated to staff:</b>		<b>Date communicated to staff:</b>	

## PART B1. HAZARD IDENTIFICATION AND CONTROL MEASURES:

<b>Step 1 Identify significant hazards</b>	<b>Step 2 Identify who might be harmed and how</b>		<b>Step 3 identify precautionary measures already in place</b>
<b>List of significant hazards</b> (something with the potential to cause harm) <b>(1)</b>	<b>Who might be harmed? (2)</b>	<b>Type of harm (3)</b>	<b>Existing controls (4)</b> (Actions already taken to control the risk)
Asbestos containing material	Site Supervisor, staff, pupils and visitors	Asbestos related disease	<ul style="list-style-type: none"> <li>• Site Supervisor is aware of the risks associated with asbestos and is aware of the LCC arrangements in the event of a release of asbestos fibres;</li> <li>• Site Supervisor checks the asbestos survey and if asbestos containing material present, checks the walls are in good condition and that asbestos will not be disturbed by the task;</li> <li>• Site Supervisor undertakes regular checks of condition of walls during progress of the work;</li> </ul>

			<ul style="list-style-type: none"> <li>In the event of a suspected release of asbestos fibres, the Site Supervisor leaves and seals the area, reports to a line manager and the school follows the LCC arrangements in the event of a release of asbestos fibres.</li> </ul>
Lead paint	Site Supervisor, staff, pupils and visitors	Respiratory conditions	<ul style="list-style-type: none"> <li>If the interior walls were last painted before 1978, the paint on the walls could be lead-based. In this event the Site Supervisor seeks professional advice before commencing any wall preparation;</li> </ul>
Use of equipment e.g. Gas/Electrical heat strippers Abrasive wheels Sanding wheels, or discs Wire wheels or brushes	Site Supervisor, staff, pupils and visitors	Traps, lacerations, bruising, burns	<ul style="list-style-type: none"> <li>Site supervisor is competent to use the equipment in safe and correct manner;</li> <li>Site supervisor carries out visual inspection before use;</li> <li>Site supervisor reports all defects and the equipment taken out of use if faulty;</li> <li>Site Supervisor follows manufacturer's instructions when using all equipment and when changing gas canisters on heat strippers;</li> <li>Site Supervisor never leaves gas burners unattended;</li> <li>Site Supervisor never leaves equipment in a position where it could cause a hazard for other building users;</li> <li>Site Supervisor returns gas canisters and equipment to store at the end of day.</li> </ul>
Dust/fumes – rubbing down/stripping & preparing surfaces	Site Supervisor, staff, pupils and visitors	Respiratory disorders / eye soreness	<ul style="list-style-type: none"> <li>Eating, drinking and smoking are prohibited during the course of the task;</li> <li>Respiratory Protective Equipment provided with suitable filters for dust.</li> <li>Safety goggles are provided to reduce risk of contact with eyes;</li> <li>Ensure that the room is well ventilated;</li> <li>Dust is dampened down before sweeping up;</li> <li>The site supervisor is aware of where and how to obtain First Aid treatment</li> </ul>

Electrical Equipment / Electricity	Site Supervisor, staff, pupils and visitors	Electric shock, burn, smoke inhalation	<ul style="list-style-type: none"><li>• All equipment is PAT tested annually in accordance with Lancashire County Council requirements;</li><li>• Visual inspection of equipment carried out prior to use;</li><li>• Site Supervisor, Staff and pupils are aware of dangers of electricity;</li><li>• Where possible power tools are run on 110 volts or battery power</li><li>• Residual Circuit Devices are fitted;</li><li>• All equipment is switched off when not in use;</li><li>• Fire extinguishers and other standard fire precautions in place;</li><li>• Site supervisor is aware of suitable cable management i.e. avoid trailing the cable across pedestrian routes;</li><li>• If light control panels / switches are loosened to allow paint and papering neatly around them then Site Supervisor isolates from the mains. If they are to be disconnected and reconnected this is only be done by a qualified person.</li></ul>
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<p>Chemical products e.g. paint stripper Paint, Varnish, Thinners / white spirits Paste including Fungicides (COSHH)</p>	<p>Site Supervisor, staff, pupils and visitors</p>	<p>Skin irritation, respiratory disorder, ingestion</p>	<ul style="list-style-type: none"> <li>• Site Supervisor is competent in safe and correct handling, storage, use and disposal of chemicals products;</li> <li>• The area is kept well ventilated;</li> <li>• Products used are specifically for purpose;</li> <li>• Water based paints are used where possible;</li> <li>• The Site Supervisor covers all cuts and abrasions with suitable dressing;</li> <li>• All products used are kept out of reach of children;</li> <li>• COSHH risk assessments are completed for product(s) being used and explained to employee;</li> <li>• COSHH Manufacturer's Safety Data Sheets are available for products used;</li> <li>• Appropriate PPE e.g. Safety goggles, impervious gloves and overalls are provided to reduce risk of contact with eyes/skin as identified by COSHH risk assessment;</li> <li>• Eating, drinking and smoking are prohibited during the course of the task;</li> <li>• Strict personal hygiene is observed by the site supervisor and hands are washed thoroughly after the task;</li> <li>• All equipment used with chemicals / cleaning products is cleaned and checked before returning to store;</li> <li>• All flammable products are securely stored at the end of each work period;</li> <li>• All rags and cleaning cloths used with flammable liquids are placed in a flameproof, lidded container after use;</li> <li>• The Site Supervisor is aware of where and how to obtain First Aid treatment.</li> </ul>
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Work at height	Site supervisor and others in vicinity (falling objects)	Death, fractures, musculoskeletal injuries, head injuries, bruising, lacerations	<ul style="list-style-type: none"> <li>• Site Supervisor selects the correct work at height equipment for the task e.g. ladder, step ladder;</li> <li>• Site Supervisor reads this assessment in conjunction with the establishment's risk assessment(s) for the work at height equipment used;</li> <li>• Work at height equipment e.g. step ladders is subject to routine inspection;</li> <li>• Site Supervisor is competent to use the equipment e.g. has undertaken the Lancashire County Council Health and Safety E-learning module for Ladder Safety or equivalent;</li> <li>• Site Supervisor does not undertake work at height when alone in school;</li> <li>• Site Supervisor is aware to take extra care to ensure stability if ladders are used on top of dust sheets;</li> <li>• Warning signs are used to ensure everybody is aware that work at heights is underway before they enter work area. Cordon off area if possible, if required alternative routes should be sign posted.</li> <li>• Paint containers to be hung from the ladder using a proprietary device</li> <li>• Site Supervisor is advised not to stretch or lean away from ladders whilst painting or papering at height.</li> </ul>
Scissors / knives	Site Supervisor, staff, pupils and visitors	Cuts, lacerations	<ul style="list-style-type: none"> <li>• Safety knives are used if required for trimming,</li> <li>• Scissors are closed between cutting strips of paper and after use</li> </ul>
Slips & trips	Site Supervisor, staff, pupils and visitors	Musculoskeletal injuries, bruising, fractures	<ul style="list-style-type: none"> <li>• Site Supervisor ensures good housekeeping at all times;</li> <li>• Site Supervisor ensures there is plenty of space around paste table and hanging wall;</li> <li>• Site Supervisor disposes of excess trimmings carefully and does not allow a build up of pasted off cuts in work area.</li> <li>• Additional rolls of paper are secured safely when not in use;</li> <li>• When using dust sheets, the Site Supervisor ensures they are spread out flat and taped or weighted down, if practicable;</li> <li>• Spilled paint and liquids are cleaned up immediately.</li> </ul>

Obstruction / change of Emergency Evacuation routes	Site Supervisor, staff, pupils and visitors	Various injuries depending on emergency	<ul style="list-style-type: none"> <li>• Site Supervisor ensures that all evacuation routes are kept clear;</li> <li>• If changes to evacuation routes need to be made during decoration, staff are informed and temporary signage is put up.</li> </ul>
Manual Handling	Site Supervisor	Musculoskeletal injuries, bruising, fractures	<ul style="list-style-type: none"> <li>• Site supervisor trained in safe lifting and handling techniques e.g. Manual Handling e-learning module or equivalent ;</li> <li>• Additional staff are available to move furniture and other large items;</li> <li>• Staff remove all loose materials and equipment from furniture before it is moved;</li> <li>• Site Supervisor is advised to minimise repetitive movements where ever possible and ensure they take regular breaks.</li> </ul>
Weather conditions; high winds, heavy rain, hot weather etc	Site Supervisor	Fall injuries, sun burn, heat exhaustion	<ul style="list-style-type: none"> <li>• Site Supervisor assesses the weather conditions before undertaking external painting and does not undertake the task if conditions unsuitable;</li> <li>• Site Supervisor wears clothing appropriate to the weather conditions;</li> <li>• Site Supervisor wears clothing to cover skin and wears sunscreen in hot sunshine;</li> <li>• Site Supervisor keeps well hydrated and takes regular breaks in hot weather.</li> </ul>

This general risk assessment will apply to this area/task/activity in most schools providing the control measures described are in operation and there are no further local significant hazards. If it does not fully apply, please go to Part B2 on the next page If it fully applies please sign below.

I certify that the risk assessment above fully applies to the area/task/activity under assessment in .....

Signed:

Name:

Risk Assessor.

**If the control measures described are not in operation and further action is required or there are further local significant hazards please record these here, transfer any actions required to the Action Plan at Part C below and sign off below. Do not sign off above if further actions are required.**

<b>PART B2. HAZARD IDENTIFICATION AND CONTROL MEASURES:</b>				
<b>Further Significant hazards</b>	<b>Who might be harmed? (2)</b>	<b>Type of harm (3)</b>	<b>Existing controls (4)</b> (Actions already taken to control the risk)	<b>Further action / controls required</b> (transfer to action plan at Part C below) <b>(5)</b>

I certify that the assessment for the task/activity above covers all the significant hazards applicable .....

Signed:

Name:

Risk Assessor.

<b>PART C: ACTION PLAN</b>						
<b>No.</b>	<b>Action required</b>	<b>Person(s) to undertake action?</b>	<b>Priority</b>	<b>Projected time scale</b>	<b>Notes / comments</b>	<b>Date completed</b>